

# The Seven Wastes



The goal of lean is to identify and eliminate non-essential and non-value steps in the business process in order to streamline operations, improve quality, and gain customer loyalty.



## Waiting

Wasted time waiting for the next step in a process



## Transportation

Unnecessary movements of products and materials



## Overproduction

Production that is more than needed or before it is needed



## Inventory

Excess products and materials being processed



## Overprocessing

More work or higher quality than is required by the customer



## Motion

Excessive movement by people within workspace



## Defects

Tasks that require rework due to mistakes and incorrect information